



Oregon Film & Video Office / 123 NE 3rd Ave., STE 210 / Portland OR 97232 /

971-254-4020

PERMITS AND REGULATORY INFORMATION FOR FILMING IN PORTLAND, NATIONAL FOREST AND STATE PARKS

Requirements for filming in Portland, Oregon

For all questions pertaining to requirements and permitting for filming within the city of Portland, please visit the Portland Film Office website: <http://www.pdc.us/portland-film-office/home.aspx>

or contact:

Brian Lord
(503) 823-3326
lordb@pdc.us

Street Use and Parking Permit Moratoriums

Please be aware of special restrictions on parking and street use in the central city during both the Christmas season and during the annual Rose Festival celebration the first two weeks in June. Call Shelley Midthun or the Oregon Film Office for specific dates.

Notification of Neighborhood Associations

The Portland Office of Neighborhood Associations must be contacted by a representative of the production company prior to the issuance of permits. Please call (503) 823-4519.

Notification of Impacted Residents and Businesses

In the case of intermittent street closures, adjacent property owners must be notified by the production company at least three (3) days prior to shoot. For permanent closures of streets, written approval of adjacent property owners is required. In the case of parking removal of production, three (3) day notification is required of adjacent property owners.

Business License

For film activity inside the City of Portland, a current business license is required. Please call (503) 823-7290.

Noise Standards

The Noise Control Office requests notice of unusual noise generating conditions. Permitted noise levels vary according to zone and time. Variances (permits) may be required if noise exceeds permitted levels. For additional information call (503) 823-7290.

Electrical Permitting

The Bureau of Buildings Electrical Division may require an electrical permit. For additional information call (503) 823-7290.

NATIONAL FOREST SERVICE SPECIAL USE AUTHORIZATION

<http://www.fs.fed.us/specialuses/>

USDA Forest Service
Pacific Northwest Region (Oregon and Washington)
PO Box 3623
333 SW First
Portland, OR 9720

Christy Covington
(503) 808-2442

A Special Use Permit is required before shooting in any National Forest.
The permit contains clauses relating to:

- Preventing damage to the site
- Restoring the site after shooting is complete
- Non-discrimination
- Fire prevention requirements
- Restricting use of vehicles in certain areas
- Bonds and fees
- Screen credits
- Indemnification of U.S. Government

Steps to obtaining your permit

1. Contact the Public Affairs Office listed above (or an appropriate Forest Service Office) to discuss your project as early as possible. The more lead time the less chance for delay in the start of your production.
2. File an application for a Special Use Permit with the Ranger District you plan to use for a location. Applications (Form FS27003) are available at any Forest Service office. A written description of your project accompanying the application will help speed up the permit process. This description should include:
 - The actual location you plan to use (if known) or a description of the areas you need
 - The dates you want to be on location in the National Forest
 - How many people will be on the location
 - Special needs such as use of explosives; construction of building platforms, bridges; destruction of vehicles, structures etc.

Usually a permit can be issued immediately. In a few instances, however, permit issuance could be delayed 3 to 4 months. This will allow legally required time for consideration of any public objection to the project. Be aware that any appeal of the decision to issue the permit can further delay the issuance.

If you plan to portray any Forest Service people, vehicles, buildings or show the Forest Service shield in any way, you must clear the script and get written permission from the Forest Service. This may be done in a few days.

Fees and Bonds

The U.S. Government is required by law to receive a fair return for use of the national forests. Relating the fees to the number of people involved in your production provides a reasonable relationship between the scope of the project and the impacts to the National Forest. Charges are a **per day** basis.

Minimum Special Use Fee:
\$95.00

Still Photography:

- 1 to 3 people \$95
- 4 to 15 people \$199.44
- 16 or more people \$332.40

Motion Picture:

- 1 to 3 people \$95
- 4 to 10 people \$199.44
- 11-30 people \$265.92
- 31 to 60 people \$665.86
- 61 or more \$798.82

OREGON STATE PARKS AND RECREATION DEPARTMENT

OPRD

<http://www.oregon.gov/OPRD/Pages/index.aspx>

Miscellaneous Use Permits are available through these regional offices:

Region 1

North Coast
Tony Stein
John Allen
(541) 265-9871

Region 2

Portland/Columbia Gorge/Willamette Valley
(503) 872-5291

Region 3

South Coast/Western Oregon
Calum Stevenson
Andy LaTomme
(541) 888-9324

Region 4

Central Oregon/Eastern Oregon
Larry Miller
(541) 388-6211

Beaches on the Oregon Coast

Office Coordinator, Ocean Shores
B. (Billie) Seeger
(541) 563-8506